



NCCDA c/o Blue Star Services
1829 East Franklin St. Ste. 600 Chapel Hill, NC 27514

Proposed Amendments to NCCDA Bylaws

In order to have our bylaws as current as possible, the NCCDA Board of Directors proposes the following amendments to the organization's Bylaws. The proposed items will be presented to the membership at the Luncheon Business Meeting on May 27, 2010, during the NCCDA Conference in Asheville, NC. This letter serves as notification to the membership of the proposed changes.

Proposed Change to Bylaws

Page 2

Article I Name and Purpose

Section 3 Affiliate of NC League of Municipalities

Rationale: Since we are no longer an affiliate of the NC League of Municipalities, we must remove any wording related to this affiliation.

Current Language: Section 3

The Association shall function as an affiliate organization of the North Carolina League of Municipalities hereinafter referred to as "the League." The North Carolina League of Municipalities is hereby designated as the service provider for the Association, and the League shall perform such services for the Association as may from time to time be mutually agreed upon by the Association's governing body and the League of Municipalities.

Proposed Amendment

Delete the entire section.

Proposed Change to Bylaws

Page 2

Article I **Name and Purpose**
Section 4 Item (e) **Purpose**

Rationale: *Remove wording related to an NC League of Municipalities committee.*

Current Language: Item e

Examine existing and proposed legislation as to its effects on community development activities as well as recommending to the Community and Economic Development Policy Committee of the League of the Association's approved position concerning said existing or proposed legislation.

Proposed Language: Item e

Examine existing and proposed legislation as to its effects on community development activities and refer to appropriate agencies to assist with advocacy efforts on behalf of the association.

Proposed Change to Bylaws

Page 3

Article II **Membership**
Section 1 **Active Members**

Rationale: *Remove wording related to NC League of Municipalities affiliation requirements for the organization to consist of not less than 51% municipal members.*

Current Language: Section 1- Active Members

The members of this Association shall be those municipalities, counties, and regional agencies within the State of North Carolina that are responsible for community development programs and that contribute to the support of the North Carolina Community Development Association in accordance with a schedule of fees, or a system of charges, as shall be established by the eligible voting membership at the Annual Meeting. At all times, the municipal members shall consist of not less than 51% of all classes of membership.

Proposed Language: Section 1- Active Members

Delete the last sentence and the paragraph will read:

The members of this Association shall be those municipalities, counties, and regional agencies within the State of North Carolina that are responsible for community development programs and that contribute to the support of the North Carolina Community Development Association in accordance with a schedule of fees, or a system of charges, as shall be established by the eligible voting membership at the Annual Meeting.

Proposed Change to Bylaws

Page 5

Article III Officers

Section 1 Standing Committees

Rationale: Re-instate the Rules and Bylaws Committee as a standing committee and correct typos of the committee name for education and conference committee/education and training committee title for consistency, as well as correct typo's concerning lettered items a-h in current bylaws. Please note- if approved, the Rules and Bylaws Committee will begin a more detailed review of the organization's bylaws relative to membership and any other amendments necessary to ensure the continued success of the organization.

Current Language – Standing Committees

The following committees shall be known as the standing committees of the North Carolina Community Development Association. The chairperson of each standing committee and committee members shall be appointed by the President and shall serve at his/her pleasure. The Vice-President will be a standing member of the Education and Conference Committee.

The President shall choose Co-chairs who represent a balance among the different programs which affect the membership.

- a. Membership and Nominating Committee- two (2) co-chairpersons
- b. Advocacy Committee – one chairperson
- c. The Education and Training Committee – two (2) co-chairpersons
- d. The Communications and Marketing Committee – two (2) co-chairpersons
- g. Historical Committee- one chairperson
- h. Executive Committee – President serves as the chair

The President shall appoint no fewer than two other members to serve on each committee and two at-large members to the Board of Directors.

Proposed Language- Standing Committees

The following committees shall be known as the standing committees of the North Carolina Community Development Association. The chairperson of each standing committee and committee members shall be appointed by the President and shall serve at his/her pleasure. The Vice-President will be a standing member of the *Meetings and Training* Committee.

The President shall choose co-chairs who represent a balance among the different programs which affect the membership.

- a. Membership and Nominating Committee- two (2) co-chairpersons
- b. Advocacy Committee – two (2) co-chairpersons
- c. *Meetings and Training* Committee – two (2) co-chairpersons
- d. Communications and Marketing Committee – two (2) co-chairpersons
- e. Historical Committee- one (1) chairperson
- f. Executive Committee – President serves as the chair
- g. *Rules and Bylaws Committee* – two (2) co-chairpersons

The President shall appoint no fewer than two other members to serve on each committee and two at-large members to the Board of Directors.

Proposed Change to Bylaws

Page 4

Section 2 Board of Directors

Rationale: Correct the title of the Education and Training Committee for consistency as discussed in the proposed amendment above.

Current Language: Section 2 Board of Directors

The Board of Directors shall conduct the affairs of this Association when the members are not assembled. A simple majority of the current members of the Board of Directors shall constitute a quorum.

The Board of Directors shall be comprised of the following: Past-President, President, Vice-President, Secretary-Treasurer, and the two (2) chairpersons of each standing committee, namely: Membership and Nominating, Education and Training, Advocacy, Communication and Marketing, one (1) chairperson, Historical committee and two (2) at-large Board members. Total fifteen (15) Board members.

The term for new officers and chairpersons is to coincide with the beginning of the fiscal year as defined in Article I, Section 5.

Proposed Language: Section 2 Board of Directors

The Board of Directors shall conduct the affairs of this Association when the members are not assembled. A simple majority of the current members of the Board of Directors shall constitute a quorum.

The Board of Directors shall be comprised of the following: Past-President, President, Vice-President, Secretary-Treasurer, and the two (2) chairpersons of each standing committee, namely: Membership and Nominating, *Meetings and Training*, Rules and Bylaws, Advocacy, and Communication and Marketing; Historical Committee – one chairperson, and two (2) at-large Board members. Total seventeen (17) Board members.

The term for new officers and chairpersons is to coincide with the beginning of the fiscal year as defined in Article I, Section 5.

Proposed Change to Bylaws

Page 7

Article VI Association Management/Paid Staff

Rationale: Since we are no longer an affiliate of the NC League of Municipalities, we must add information relative to our association's management and any paid staff.

Current Language: No language currently exists.

Proposed Language: Add an Article VI Association Management/Paid Staff to read

ARTICLE VI. ASSOCIATION MANAGEMENT/ PAID STAFF

The Board of Directors may hire such paid staff as they deem proper and necessary for the operations of the Association. The powers and duties of the association management paid staff shall be assigned or delegated by the Board of Directors.

If you have questions and/or comments before the business meeting about these proposed amendments, please feel free to contact Sandra Anderson, NCCDA President, at 252-329-4061 or Karen Kennedy at 919-775-8238.

**Please note the Bylaws Table of Contents and the Amendments listing within the current bylaws will be amended to reflect the proposed changes and date of amendment as necessary.*