

U.S. Department of Housing and Urban Development,
Office of Community Planning and Development



Regional Grantee Training Sessions

CPD Outcome Performance Measurement

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
451 7th Street, SW
Washington, DC 20410

Penalty of \$300 for Private Use
Official Business
Return Services Requested



Sponsored by the U.S. Department of Housing and Urban Development,
Office of Community Planning and Development

Regional Grantee Training Sessions on Outcome Performance Measurement

Every day, public agencies and their partners in states and localities across the country are working to address the affordable housing and community development needs of the localities and neighborhoods they serve. The funding available through the major Federal community development formula grant programs administered by the Department of Housing and Urban Development's (HUD) Office of Community Planning and Development (CPD) is a vital resource in addressing these needs. These federal, state and local agencies and their partners can share many specific examples of program and project successes. Yet, it is also important to tell the larger story about the national results of the federal investment in community development and housing.

Federal agencies must develop outcome measures, collect data from funding recipients, and analyze the data to document the results of the Federal program. To address this challenge and to "tell the story" of community development programs across the country, the CPD Outcome Performance Measurement System creates a common framework and set of data items for use by all grantees across the four key formula grant programs:

- Community Development Block Grant Program (CDBG);
- HOME Investment Partnerships Program (HOME);
- Housing Opportunities for Persons With AIDS Program (HOPWA); and
- Emergency Shelter Grants Program (ESG).

The Federal Register notice, published on March 7, 2006, provides more details on the framework and implementation of the CPD Outcome Performance Measurement System. To obtain a copy of this notice, grantees are encouraged to visit the HUD website at: <http://www.hud.gov/offices/cpd/about/performance/index.cfm>.

The implementation of the CPD Outcome Performance Measurement System will mean some changes for CPD state and local grantees, as well as their subrecipients and contractors. For example, some grantees may need to amend their applications and reporting procedures. The IDIS system has been updated to collect this new information. In addition, other planning and reporting documents for CPD programs have also changed.

To aid CPD grantees in preparing for the implementation of the CPD Outcome Performance Measurement System, **HUD's Office of Community Planning and Development is sponsoring a series of 15 regional grantee trainings across the country.** These regional sessions will provide an in-person training forum where grantees can learn about the CPD Outcome Performance Measurement System. Sessions will offer information ranging from the implications of the framework for technical staff to the requirements for IDIS data entry. In addition, grantees will learn how the CPD Outcome Performance Measurement System will be integrated into the HUD planning and reporting requirements and what you need to do to implement the framework at the local level.

The planned agenda for these regional training sessions includes:

- Welcome and Introductions
- Overview of the CPD Outcome Performance Measurement System
- Implementing the Framework in Your Program
- Break out Sessions (*Note: Most sessions will be repeated so that you will have an opportunity to attend more than one session.*)
 - Break Out #1: Measuring the Outcome of Housing Activities
 - Break Out #2: Measuring the Outcome of Economic and Community Development Activities
 - Break Out #3: Measuring the Outcome of Homeless Housing Activities
 - Break Out #4: Measuring the Outcome of HOPWA Activities
 - Break Out #5: IDIS Data Entry
 - Break Out #6: Special Issues for State Grantees (*Note: This session will only be offered at five selected locations.*)
- Using the Performance Data to Report Locally and Nationally

Please plan to join us at these regional grantee training sessions and learn more about implementing the outcome measures for community planning and development programs!

Locations and Dates

HUD's Office of Community Planning and Development is offering the regional grantee training sessions in the following cities and dates. Trainings which offer an extra break-out session on issues for State grantees are designated with two asterisks (**). Please note that there is no hotel room block for seminars being held at convention centers:

Washington, DC**

May 15-16, 2006

Hyatt Regency Fair Lakes
12777 Fair Lakes Circle
Fairfax, VA 22033
Reservation No.: 800-233-1234
Guest Room Cut-off: April 29, 2006

Denver, CO

May 25-26, 2006

Marriott Denver West
1717 Denver West Boulevard
Golden, CO 80401
Reservation No.: 800-228-9290
Guest Room Cut-off: May 11, 2006

Atlanta, GA**

June 7-8, 2006

Marriott Atlanta Marquis
265 Peachtree Center Avenue, NE
Atlanta, GA 30303
Reservation No.: 800-228-9290
Guest Room Cut-off: May 23, 2006

Seattle, WA

June 20-21, 2006

Meydenbauer Center
11100 NE 6th Street
Bellevue, WA 98004
Phone: 425-637-1020
No room block is available

Phoenix, AZ**

June 27-28, 2006

DoubleTree Paradise Valley Resort
5401 North Scottsdale Road
Scottsdale, AZ 85250
Reservation No.: 877-445-6677
Guest Room Cut-off: June 2, 2006

Boston, MA

July 11-12, 2006

John B. Hynes Veterans Memorial
Convention Center
900 Boylston Street
Boston, MA 02215
Phone: 617-954-2000
No room block is available

Columbus, OH**

July 19-20, 2006

Hyatt Regency Columbus At Greater
Columbus Convention Center
350 North High Street
Columbus, OH 43215
Reservation No.: 800-233-1234
Guest Room Cut-off: June 20, 2006

San Francisco, CA

July 25-26, 2006

Holiday Inn Golden Gateway
1500 Van Ness Avenue
San Francisco, CA 94109
Reservation No.: 888-465-4329
Guest Room Cut-off: June 25, 2006

Newark, NJ**

July 25-26, 2006

Doubletree Hotel Newark Airport
1000 Spring Street
Elizabeth, NJ 07201
Reservation No.: 800-222-8733
Guest Room Cut-off: July 10, 2006

Los Angeles, CA

August 1-2, 2006

Wilshire Grand Los Angeles
930 Wilshire Boulevard
Los Angeles, CA 90017
Reservation No.: 888-773-2888
Guest Room Cut-off: July 19, 2006

Jacksonville, FL

August 7-8, 2006

Omni Jacksonville Hotel
245 Water Street
Jacksonville, FL 32202
Reservation No.: 800-THE-OMNI
Guest Room Cut-off: July 11, 2006

Fort Worth, TX

August 15-16, 2006

Adam's Mark—Dallas
400 North Olive Street
Dallas, TX 75201
Reservation No.: 800-444-ADAM
Guest Room Cut-off: July 14, 2006

Chicago, IL

August 17-18, 2006

University of Chicago Gleacher
Center
450 North Cityfront Plaza Drive
Chicago, IL 60611
Phone: 312-464-8787
No room block is available

Pittsburgh, PA

August 23-24, 2006

Radisson Hotel Pittsburgh Green
Tree
101 Radisson Drive
Pittsburgh, PA 15205
Reservation No.: 800-333-3333
Guest Room Cut-off: August 1, 2006

Kansas City, MO

August 30-31, 2006

Kansas City Convention and
Entertainment Centers
301 West 13th Street
Kansas City, MO 64105
Phone: 816-513-5000
No room block is available

Details

Who should attend: Representatives of state and local government agencies and nonprofit organizations that participate in the following HUD programs:

- Community Development Block Grant Program (CDBG);
- HOME Investment Partnerships Program (HOME);
- Housing Opportunities for Persons With AIDS Program (HOPWA including program sponsors); and
- Emergency Shelter Grants Program (ESG).

Cost: Registration for these regional sessions is FREE of charge. Grantees are encouraged to send as many staff as are available to attend. *Please Note: Coffee and other refreshments may not be provided at your training session, so please plan accordingly.*

Registration: Complete the online Registration Form at <http://icfhosting.com/icfhosting/hcdcdbg/Registration.nsf/content/index.html>. If you cannot complete the online form, print out the form and fax your completed, paper form to (703) 934-3629 or mail to: **CPD Regional Training Sessions, c/o ICF International, 9300 Lee Highway, Office 815, Fairfax, VA 22031-1207**. For more information call (703) 934-3843. **Sorry, no phone registrations can be accepted.** Grantee staff can attend any of the regional sessions nationwide.

Accommodations: For most sessions, a limited number of guest rooms will be made available at a special group rate. Please make your reservations directly with the hotel by the reservation cut-off date listed in the Locations and Dates text. Be sure to

mention the "CPD Performance Measures Training" when making your sleeping room reservations to secure the group rate. Please note that making hotel reservations does not register you for a session. You must submit the Registration Form to the Conference Coordinator. **Please note that some of these locations do not have hotel room blocks and therefore participants will need to make their own arrangements for accommodations. For locations that do not include sleeping rooms, the participant's confirmation letter will provide information on how to reach the training site.**

Travel Arrangements: Participants may download detailed travel information about the training sites from <http://icfhosting.com/icfhosting/hcdcdbg/Registration.nsf/content/location.html>. Cost savings are often possible by making advance travel arrangements. However, HUD cannot be responsible for penalties incurred. **Do not make airline arrangements that may result in penalties until you receive a confirmation notice from the Conference Coordinator.**

Special Needs: The session locations are accessible to persons with physical disabilities. Persons who need auxiliary aids or services, such as interpreters for persons who are hearing impaired, a reader, large print or Braille, are requested to contact the Conference Coordinator at (703) 934-3843 no less than three weeks prior to the regional session so that appropriate arrangements can be made. Individuals using TTY/TDD machines may access ICF at (703) 934-3230.

Registration Form

Participants must register by FAX, mail, or online. Please reproduce this form and complete one for each individual who wishes to attend.

SORRY, ABSOLUTELY NO TELEPHONE REGISTRATIONS CAN BE ACCEPTED!

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| MAIL TO: CPD Regional Training Sessions c/o ICF International 9300 Lee Highway, Office 815 Fairfax, VA 22031-1207 | FOR INFORMATION CALL: Conference Information Line (703) 934-3843 or TDD (703) 934-3230 | ONLINE AT: http://icfhosting.com/icfhosting/hcdcdbg/Registration.nsf/content/index.html | FAX TO: CPD Regional Training Sessions Conference Coordinator (703) 934-3629 |
|--|--|--|--|

Check the session you wish to attend. Trainings which include an extra break-out session on issues for State grantees are designated with two asterisks (**):

- | | |
|--|--|
| <input type="checkbox"/> May 15-16 - Washington, DC** | <input type="checkbox"/> July 25-26 - Newark, NJ** |
| <input type="checkbox"/> May 25-26 - Denver, CO | <input type="checkbox"/> August 1-2 - Los Angeles, CA |
| <input type="checkbox"/> June 7-8 - Atlanta, GA** | <input type="checkbox"/> August 7-8 - Jacksonville, FL |
| <input type="checkbox"/> June 20-21 - Seattle, WA | <input type="checkbox"/> August 15-16 - Fort Worth, TX |
| <input type="checkbox"/> June 27-28 - Phoenix, AZ** | <input type="checkbox"/> August 17-18 - Chicago, IL |
| <input type="checkbox"/> July 11-12 - Boston, MA | <input type="checkbox"/> August 23-24 - Pittsburgh, PA |
| <input type="checkbox"/> July 19-20 - Columbus, OH** | <input type="checkbox"/> August 30-31 - Kansas City, MO |
| <input type="checkbox"/> July 25-26 - San Francisco, CA | |



Mr./Ms. _____
Last Name First Name Middle Initial

Title _____

Organization (if applicable) _____

Address _____
City State Zip

Phone Number _____ Fax Number _____

Email Address _____

Which of the following best describes your organization?

- | | |
|--|---|
| <input type="checkbox"/> City, county or state government agency | <input type="checkbox"/> HUD Field Office or Headquarters |
| <input type="checkbox"/> Nonprofit organization | <input type="checkbox"/> Other _____ |

Which of the following HUD programs does your organization use?

- | | |
|---|---|
| <input type="checkbox"/> HOME | <input type="checkbox"/> HOPWA |
| <input type="checkbox"/> CDBG | <input type="checkbox"/> Economic Development Initiative (EDI)/BEDI |
| <input type="checkbox"/> State/Small Cities CDBG | <input type="checkbox"/> Section 108 Loan Guarantee |
| <input type="checkbox"/> Emergency Shelter Grants (ESG) | |